Course Change Form

Date of Request: April 1, 2008
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<table>
<thead>
<tr>
<th>Course Addition</th>
<th>Originator: Leonor Ceballos</th>
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<tbody>
<tr>
<td></td>
<td>Department: Foreign Languages</td>
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<td>Replacement Course ID:</td>
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1. Course Title: Business Spanish
   Prefix & Num: Span 3200

2. Pre-requisite(s): Span 3060
   Co-requisite(s): Instructor permission required: No
   Class Hours/Week: *LEC: 3.00 *LBC w/er: 0.00 *LNC w/no cr: 0.00 Credits: 3.00
   Clinical: 0.00 Practicum: 0.00 Independent Study: 0.00

3. Semester to be Implemented: Fall, 2008
   Day ☑ Extended Day ☐ Grade type Regular

4. Cost Code: SOC106
   Lab Fee: $0.00 Additional Fees: $0.00 Potential WLF: 3.33

5. Is this course designed for a specific group? No Who?

6. Catalog Description: ☑ Now in Print, or ☐ Proposed Below:
   An introduction in Spanish to basic business concepts (relating to company structure, accounting, banking, etc.) with a focus on Spanish vocabulary and writing skills for business. Attention to applications in Spanish-speaking countries. A course devoted to learning and practicing oral and writing basic terminology and vocabulary related to commerce with Spain and Latin America. Practice in commercial letter writing. Prerequisite Span 3060. 3 lecture hours per week.

7. Course justification (attach sheets if needed):
   To support proposed degree programs

8. Are library resources adequate to support this change? Yes If not, how are those resources to be acquired?

9. Are technical and other resources available? No If not, how are those resources to be acquired?

10. Relationship to the curriculum: Would the course fill a G.E. requirement? No If yes, which G.E. area? If it does not fill a G.E. requirement, would the course offer elective credit? Yes

11. Transferability of the course: List comparable courses at other colleges and universities:

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<thead>
<tr>
<th>G.E.</th>
<th>Elective</th>
<th>Course Title</th>
<th>Credits</th>
<th>Prefix &amp; Num.</th>
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Approval Signatures:

Dean: __________________________ Date: 4-4-08

Academic VP: __________________________ Date: __________