

Academic Council Minutes

July 27, 2017

9:00 AM

HAZY 361

Chair: Michael Lacourse

Present: Eli Bermudez, Mo Eckroth, Richard Featherstone, Bruce Harris, Nancy Hauck, Jeff Jarvis, Michelle McDermott, Mike Olson, Eric Pedersen, Kelly Peterson-Fairchild, Travis Rosenberg, Brenda Sabey, Laura Snelson, David Wade, Kyle Wells, Sheila Bastian

Absent: Sylvia Bradshaw, Andrea Brown, Debra Bryant, Jim Haendiges, JD Robertson, Julie Stender, Ezra Hansworth

Visitors: Pam Cantrell, Vinodh Chellamuthu, David Christensen, Ross Decker, Jeremy Forbush, Song Gao, Cari Heizer, Rachel Ramsay, Russ Ross, Nate Staheli

AGENDA ITEMS	MOTIONS	VOTE RESULTS	ACTION/DISCUSSION
Introductions			Michael introduced and welcomed the following new employees to DSU and to the Council and asked each one of them to tell a little about themselves.
Dean College of Health Sciences – Eliezer Bermudez			Dr. Bermudez was born and raised in Puerto Rico. He earned a B.S. in Biology from the University of Puerto Rico, M.S. in Environmental Sciences from the School of Public Health at the University of Puerto Rico, and his PhD in Environmental Health Sciences from the University of California, Los Angeles (UCLA). He served for the past 22 years as a tenured faculty member, Department Chair of Applied Health Sciences, and Interim Dean of the College of Health and Human Services at Indiana State University. At Indiana State University, he taught a variety of courses in environmental health and served as a committee member for numerous master's theses and dissertations. His scholarship includes 18 peer-reviewed publications in

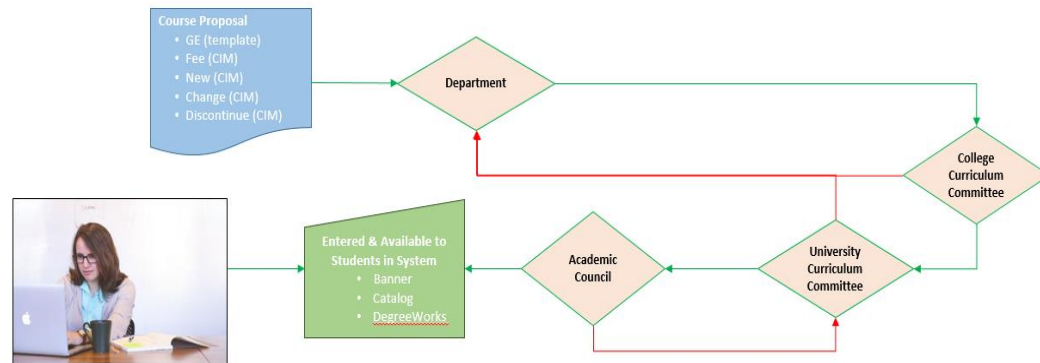
			scientific journals, 85 professional presentations, and 29 grants awarded, all in the disciplines of environmental health, and public health. As Interim Dean, he provided leadership to seven academic departments, three centers, supervision to 110 full time faculty and 51 staff members, while monitoring and coordinating the construction of a new \$64M building for the College. He moved to Saint George, Utah with his husband, Brad and cat, Dolly, during the summer and started as dean of the College of Health Sciences at DSU July 1, 2017.
Dean of the Library and Learning Services - Kelly Peterson-Fairchild			<p>Kelly was born and raised in Medford OR and graduated from Southern Oregon University as a first generation student. After obtaining her MLS from Emporia State University in a satellite program offered in Portland OR, she spent time travelling all over the United States and Canada as a library trainer for LexisNexis. She then settled in Klamath Falls, OR to raise her son and work at Oregon Institute of Technology as a librarian and then library director.</p> <p>Kelly said that she and her family are thoroughly enjoying being part of the Dixie State community.</p>
Director of Graduate Studies - Pamela Cantrell			Pamela was born in Arizona, the oldest of 10 children, and raised in California and Utah. She earned her bachelor's degree at BYU in Education, her master's in Science Education at SUU, and her doctorate in Curriculum and Instruction with a specialization in applied statistics and science education at the University of Wyoming. She taught for 20 years in K-12 schools before returning to graduate school. She has been a professor at the University of Nevada, Reno and BYU where she gained experience in graduate education and STEM professional development for teachers. After retiring from BYU in 2012, she came to DSU and developed the STEM Education Center in the College

			of Education. Along with her STEM education teaching responsibilities, she currently serves as the Director of the Office of Graduate Studies.
NEW BUSINESS (Information Items)			
Curriculum and Graduate Policy	M: Jeff Jarvis S: Eli Bermudez	APPROVED	<p>MOTION BY JEFF JARVIS, SECONDED BY ELI BERMUDEZ, TO INDORSE THE FOLLOWING PROPOSAL PRESENTED TO THE COUNCIL BY PROVOST MICHAEL LACOURSE. (Action: Approved)</p> <p>Michael proposed the following changes to <u>Policy 602 – Curriculum Approval and Revision.</u></p> <p><u>Currently 602.2.4 sentence 1 reads:</u> “The institutional Curriculum Committee shall be comprised of representatives from each academic department, usually the department chair.”</p> <p><u>Proposed Change:</u> “The institutional Curriculum Committee shall be comprised of two representatives from each college.”</p> <p><u>Currently 602-2-4 reads:</u> “If that individual (Chair) represents an academic department, s/he retains voting rights as a representative of that department.”</p> <p><u>Proposed Change:</u></p>

			<p>"If that individual (Chair) represents an academic college, s/he retains voting rights as a representative of that college."</p> <p>There is an "<u>Extraordinary Circumstance</u>" clause in Policy 101.4.6 that allows the President to implement a policy change with the requirement that the policy be revised during the academic year using standard approval processes.</p> <p>Department Chairs will be added to membership of the Academic Council. The Academic Council has the final approval in the internal curriculum approval process. This will ensure that chairs retain their voting rights on curriculum matters.</p>
Curriculum Process	<p>David Wade reported on the following information:</p> <p><u>UCC</u></p> <ul style="list-style-type: none"> • <u>Two representatives from each college</u> • <u>With exception of December (holidays), March (final meeting for course approval to be reflected in Fall 2018) & June (Pioneer Day), all UCC Meetings are on the 4th Tues of every month.</u> <p><u>DEADLINE DATES</u></p> <p><u>Sept. 12. Deadline for colleges to submit course & program proposals to UCC</u> <u>Sept. 26. UCC meeting (last UCC meeting for course approvals to be reflected in Spring & Summer 2018 schedule)</u></p> <p><u>Oct. 10. Deadline for colleges to submit course & program proposals to UCC</u> <u>Oct 24. UCC meeting (course approvals reflected in Fall 2018 schedule)</u></p> <p><u>Nov. 14. Deadline for colleges to submit course & program proposals to UCC</u> <u>Nov. 28. UCC meeting (course approvals reflected in Fall 2018 schedule)</u></p>		

	<p><u>Dec. 5. Deadline for colleges to submit course & program proposals to UCC</u> <u>Dec. 19. UCC meeting (course approvals reflected in Fall 2018 schedule)</u></p> <p>-</p> <p><u>Jan. 9. Deadline for colleges to submit course & program proposals to UCC</u> <u>Jan. 23. UCC meeting (course approvals reflected in Fall 2018 schedule)</u></p> <p>-</p> <p><u>Feb. 13. Deadline for colleges to submit course & program proposals to UCC</u> <u>Feb. 27. UCC meeting (course approvals reflected in Fall 2018 schedule)</u></p> <p>-</p> <p><u>Feb. 20. Deadline for colleges to submit course & program proposals to UCC</u> <u>Mar. 6. UCC meeting (last UCC meeting for course approvals to be reflected in Fall 2018 schedule)</u></p> <p>-</p> <p><u>Apr. 10. Deadline for colleges to submit course & program proposals to UCC</u> <u>Apr. 24. UCC meeting (course approvals reflected in Spring & Summer 2019 schedule)</u></p> <p>-</p> <p><u>May 8. Deadline for colleges to submit course & program proposals to UCC</u> <u>May 22. UCC meeting (course approvals reflected in Spring & Summer 2019 schedule)</u></p> <p>-</p> <p><u>June 12. Deadline for colleges to submit course & program proposals to UCC</u> <u>June 26. UCC meeting (course approvals reflected in Spring & Summer 2019 schedule)</u></p> <p>-</p> <p><u>July. 10. Deadline for colleges to submit course & program proposals to UCC</u> <u>July. 17 UCC meeting (course approvals reflected in Spring & Summer 2019 schedule)</u></p> <p>-</p> <p><u>Aug. 14. Deadline for colleges to submit course & program proposals to UCC</u> <u>Aug. 28. UCC meeting (course approvals reflected in Spring & Summer 2019 schedule)</u></p> <p>-</p> <p><u>Sep. 11. Deadline for colleges to submit course & program proposals to UCC</u> <u>Sep. 25. UCC meeting (last UCC meeting for course approvals to be reflected in Spring & Summer 2019 schedule)</u></p>
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DSU Academic Course Approval Process



David also reviewed with the Council a new **DSU Academic Program Approval Process** that created discussion. Several suggestions were made and changes were proposed. No final vote was taken on the agenda item. (See below)

			<ul style="list-style-type: none"> • MS Genetic Counseling • Master of Software Development • BS in Applied & Computational Mathematics • BA Arts Production • BA/BS Design • BS Mechanical Engineering
Adjourned: 11:45 a.m.			