Minutes

Classified Staff Association
Board Meeting

August 7, 2013
10:00 a.m.
Jennings 115

Present: | Kathleen Briggs, Sylvia Bradshaw, Tracey O’Kelly, Barbara Turnbow; Ken Richmond. Nikki Smith, Telauna Byamugisha, Jack Freeman

Excused: | Jan Maxfield, Christina Merrill, Kathi Steadward, Jill Tobler

Absent: | Will Powell

Committee Assignments

- Awards – Chair/Nikki Smith, Will Powell
- Socials – Chair/Jan Maxfield, Jill Tobler
- Professional Development – Chair/Barbara Turnbow, Kathi Steadward
- Membership – Chair/Tracey O’Kelly, Jack Freeman

Approval of the Minutes

June minutes were unavailable for vote. Since the prior meeting was more of an introduction and no business was conducted there will be no minutes recorded.

Welcome

Kathleen welcomed all returning and new members to the board.

UHESA Meeting Review

Kathleen handed out her notes from the UHESA meeting held July 18-19, 2013 at SUU. She highlighted the fact that Dixie will be hosting the UHESA meeting on November 15, 2013. We hope to have as many as possible from our staff attend the meeting. Please read through the notes to become more familiar with the UHESA goals and initiatives this year.

Committee Assignments

All general board members were given a committee assignment. Please see the list above.

Calendar

It was decided that the our monthly board meetings will be held:

2nd Tuesday of each month
10:00 AM
Jennings, Conference Rm. 115

Although due to conflicts, we will hold our September meeting on the first Tuesday, September 3, 2013.

Paving Stone Celebration

Kathleen and Sylvia are meeting with President Nadauld and will ask if we can announce a “celebration of the stone” at the HCC immediately following the faculty/staff meeting held on Aug. 12 at 12:00 noon. We will try to get some cookies for the event. Telauna will work on getting a flyer put together to hand out also.

CSA Scholarship

Heraldo Domingues is the recipient of our first CSA Scholarship. Kathleen has sent the notification letters. Through this process we were painfully made aware of the great need our staff has for more scholarship funding. We would like to come up with ideas to increase funding for future scholarships.
Concerns

The following is a list of concerns that have been brought forth. Please look them over and choose three (or add your own) and prioritize them for the next meeting:

- Salaries/Wages - Part time employees didn’t get the 1% raise.
- Rationale for equity raises wasn’t communicated well, causing misunderstanding, frustration, and disappointment.
- Staff employees are hesitant to join the association, let’s find out why and try to come up with solutions.
- Birthday Email list – There are concerns with publicly announcing personal information. (We will discontinue for now.)

2013-2014 Goals

Possibilities:
1) Additional Scholarship funding drives
2) Membership Drives (currently only 19% are members)
   a) Table on the Diagonal
   b) Personal contact
   c) Other ideas?
3) Raising awareness
   a) Salaries below poverty line
   b) Staff who are also students
4) Data gathering (would also help raise awareness)
   a) What are the concerns of the staff? (Work to address them and communicate them to the administration)
   b) What is the level of education on our staff? (Encourage support from the administration to support the “66% by 2020“ initiative)
5) Other?

Next meeting –

Tuesday, Sept. 3, 2013
10:00 AM
Jennings, Rm 115