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**From:** Cowley, Janeene [cowley@dixie.edu]  
**Sent:** Thursday, January 06, 2005 11:25 AM  
**To:** dixieall  
**Subject:** DSC Staff Assoc Emp of Semester

As chair of the DSC Staff Association Employee of the Semester Committee, it is my pleasure to announce the two recipients of the Staff Association Employee of the Semester award, **Susan Garner and Shelley Olsen**. I would personally like to congratulate them for the incredible work they perform daily at DSC. We have so many talented, dedicated employees here at DSC that deserve this award so it was very hard to narrow it down to just two.

**Susan Garner** was nominated for the following reasons. She is a perfectionist who works well beyond the eight hour day in order to finish a job. Her work is always above the highest standard. She attends necessary training sessions to increase her knowledge and she has become an expert in her field. Susan is always willing to contribute her many talents to DSC, from teaching as an adjunct for many years in English Composition (Eng 1010 and 2010), and Humanities 1010, as well as assisting in the areas of orientation, registration, co-op, and SSC 1000 classes. She has even assisted with grant writing. She has contributed countless hours of work to the Staff Association. Susan is respected by the faculty, staff, and students. She works continuously to accommodate students with tutoring and advisement. (Her office is filled with thank you notes from appreciative students.) She is intelligent, compassionate and diligent, as well as creative and innovative with her leadership skills. Susan has been totally dedicated to DSC for many years. She is generous, kind, always upbeat and positive—and she never forgets a name or face.

**Shelley Olsen** was nominated for the following reasons. Shelley has a vast knowledge of her department. She is continually given additional assignments and she accomplishes them in an efficient and professional manner with an exceptionally high quality of work. If it isn't done perfectly, it is not up to Shelley's personal standards. She always goes above and beyond expectations. Shelley has a great listening ear—she is compassionate, understanding, and empathetic; these are just a few of her outstanding traits. Shelley is loved by all of the ambassadors and students she works with. They come to her continually, and she loves to help them with her genuine concern. Shelley is the best department secretary on campus. She has made great contributions to the college through her knowledge, commitment, and abilities. The college would not have any problems if all employees were like Shelley.

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