

February 23, 2010

Dennis and I had an opportunity to sit down with President Nadauld and talked with him about job reclassification and hiring practices.

He welcomed us into his office and began by expressing his appreciation for the staff. Because of the economy and financial strain it is putting on the college he expressed his appreciation to the staff and their willingness to take on more responsibility.

- One of his concerns was keeping the morale up with the staff during these tough times, but he appreciated the positive work ethics.
- He stated that he appreciated the two associations and his office for combining their resources and sponsoring the Christmas luncheon for the employees. He thought that everyone enjoyed the luncheon and that the Christmas luncheon is proof that we can accomplish many things if we all work together.

Dennis voiced the concerns from the Staff Association concerning job descriptions. He told the President how this problem has been going on since he was president in 2001. He explained how the employees all went through the process of writing their job descriptions and the information was turned into the HR and the process stopped.

President didn't understand what Dennis meant by stopped.

President Nadauld asked Dennis who was responsible for the job descriptions and Dennis said that the responsibility was the HR department. He said that he is aware of how busy the department is and asked if there was anything the staff could do to help this process move along.

Dennis stated that the staff wanted to have their job descriptions up-dated so when the money became available everything was in place.

President Nadauld said he would talk to Pam and find out what was happening with this information.

President informed us that when money became available the staff would be the first to receive the raise because the faculty received a raise three years ago.

The second issue voiced by Dennis was the hiring procedures or the lack of following procedures on campus.

The President was not aware of this problem and said he would look into it.