Classified Staff Association
Board Meeting

Feb. 6, 2013
10:00 a.m.
Jennings 115

Present: Don Johnson, Kathleen Briggs, Sylvia Bradshaw, Bart Peacock, Will Powell, Jan Maxfield, Tracy O’Kelly, Hailey Orr, Barbara Turnbow, Christina Merrill, Sheila Cannon

Excused: 

Absent: Kathi Steadward

Committee Assignments

- Awards – Jan Maxfield, Hailey Orr
- Socials – Christina Merrill, Bart Peacock
- Professional Development – Barbara Turnbow and Will Powell
- Membership – Kathi Steadward and Tracey O’Kelly

Approval of the Minutes

The minutes from the Jan. 9, 2013 meeting were approved via email vote.

Welcome

February Legislative Session

- Travel Arrangements - Don has secured a van to take up north if needed. Please let him know if anyone is interested in attending.

Committee Reports (Luncheon assignments)

- Awards – Congratulations to those who were honored and thanks to those who arranged for the wonderful door prizes!
- Socials – As a past chair of the Professional Development Committee, Christina offered comments and suggestions that were greatly appreciated to continue the upcoming brown bag lunch. This activity relays information from this year’s legislative session to those interested on campus with the help of Frank Lojko and Brad Last.
- Professional Development – The brown bag luncheon will be correlated by the Professional Development. It was suggested we provide some sort of treat. Will Powell will talk to Frank Lojko to correlate a day that will work for both he and Brad. This will take place sometime in March.
- Membership – We had a good increase in membership from the luncheon. Everyone felt the luncheon was a great success.

Exempt Staff Collaboration –

JD Robertson would like to know if we would be interested in getting together with the Exempt Staff and drafting a letter pertaining to the controversial column in the Dixie Sun Newspaper.

We would like to collaborate with the Exempt Staff Association in drafting a letter but it was cautioned to be careful in expressing personal opinions. It would be best to encourage professionalism and the values of the DSC mission statement. We would like to encourage staff to vocalize their opinions personally to ensure proper representation.
We also discussed collaborating with the Exempt Staff Association to draft a letter regarding HR issues. Everyone was encouraged to write down their concerns and possible solutions to propose.

<table>
<thead>
<tr>
<th>PR Position</th>
<th>Tracey agreed to act as the Public Relations specialist until we are able to fill the position. She will work on a quarterly newsletter to send out to all staff as a means to share the current efforts of the Classified Staff Association.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part Time Staff Hour Limitations</td>
<td>Follow up with UHESA at state meeting. If possible, collaborate with other institutions to find out what solutions they may have considered to help those departments who deal with seasonal type employment (i.e. RUSH week at the bookstore).</td>
</tr>
</tbody>
</table>
| Next meeting – Date                | March 6, 2013  
10:00 AM  
Jennings #115 |