Attention: Concurrent Enrollment Candidate
Spring 2016 – DSU NORTH PLAZA BUILDING REGISTRATION INFORMATION ENCLOSED

Before reading any further, you must have completed your one-time application to DSU. If you have not been admitted yet, you must complete the application packet which can be obtained from your high school counselor’s office or from www.dixie.edu/concurrent, click on the Admission One Time link and then on the Instruction File link in the bulleted list. Upon completion of the packet items, you will receive by regular mail, an acceptance letter from DSU including your credentials, i.e. 8-digit Dixie ID, etc. approximately two weeks after you have applied. If you think you may have applied in the past but did not actually register for courses, please call Sheila Cannon at 652-7739 and she can verify your status.

- Attached please find a registration form for DSU Concurrent Enrollment classes at the North Plaza Building on campus. Spring registration at the North Plaza Building begins on Monday, November 16, 2015. NOTE: If you are registered at the high school and the class shows in Power School, you are NOT automatically registered at DSU. A completed registration form with all required documentation is required to complete this process.

- This form is NOT for courses which will be taught for university credit on your high school campus. Forms for these courses will be available during your first week of school in January of 2016. Please remember that you will receive both university and high school credit for this registration so again, make sure you have talked to your high school counselor. Also remember that the registration are independent of each other. You must submit a registration form to the university to be placed in the university course.

- All registration forms at the North Plaza Building are due on or before Friday, December 4, 2015. You may deliver the form to the DSU Concurrent Enrollment Office, which is located 46 South 1000 East in St. George, M-F, 8 am-5 pm. Do NOT submit this form to your high school counselors. Registrations will be processed on a first-come, first-registered basis. Once the class limit has been met, registration will close for that class.

- Partial tuition payments and the admission fee (if not paid previously) are DUE at the time your registration form is submitted. Please attach your payment (cash or check made payable to DSU) to the registration form in a sealed envelope.

- If you have just completed the one-time admission online, at the same time you are submitting this spring semester registration form, make sure that you attach a high school transcript and placement test scores to the registration form. Approximately two weeks after you submit your registration form, please check your MyDixie account (your DSU Power School) for confirmation of your class registration as well as receipt for your partial tuition payment. The link is located in the upper right hand corner of the DSU website homepage – www.dixie.edu. You will need your Dixie ID# to log in to your account. There is an option in the login to choose “Forgot Pin” if you cannot remember what you have set up. You may also call the helpdesk at 879-4357 for assistance in recovering your login information. You will have received an admission letter from us a few weeks after completing the online admission form. If you are just now completing the admission form, you will need to wait for your admission letter to be able to log on to your MyDixie account.

- Parent Permission Form. A signed permission form is required to process any registrations. The form is on the back of the registration form itself. Please have your parent read it carefully and sign. Unsigned forms will be returned to you and you may lose your registration spot because of the delay.

- For questions, please call Sheila Cannon, 652-7739, M-F, 8am-5pm or email her at sheila.cannon@dixie.edu.
The courses listed in **RED** are for Seniors only. Any exceptions must be requested by your high school counselor. You must submit your high school transcript and placement test scores with this registration form. If not, you must complete the admission before submitting this registration form. **Required before registering**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course #</th>
<th>Name</th>
<th>Days</th>
<th>Time</th>
<th>Test Score*</th>
<th>Prereq*</th>
<th>Credits</th>
<th>Partial Tuition#</th>
<th>V To Register</th>
<th>Enter $</th>
<th>Amt Owed</th>
</tr>
</thead>
<tbody>
<tr>
<td>26497</td>
<td>COMM 2110 60 V</td>
<td>Interpersonal Communications</td>
<td>TR</td>
<td>8-9:15 am</td>
<td>Yes</td>
<td>No</td>
<td>3</td>
<td>$35</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>26498</td>
<td>ENGL 1010 60 V</td>
<td>Introduction to Writing (LIB 1010 required with class)</td>
<td>MWF</td>
<td>8-8:50 am</td>
<td>Yes</td>
<td>Yes</td>
<td>3</td>
<td>$15</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>26499</td>
<td>ENGL 2100 60 V</td>
<td>Intermediate Writing (ENGL 1010 required or A/P test score and LIB 1010 required if not taken previously)</td>
<td>TR</td>
<td>8-9:15 am</td>
<td>Yes</td>
<td>Yes</td>
<td>3</td>
<td>$15</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>26502</td>
<td>LIB 1010 60 V</td>
<td>Information Literacy (ENGL 1010 required with class)</td>
<td>Online</td>
<td>Online</td>
<td>Yes</td>
<td>Yes</td>
<td>1</td>
<td>$5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>27992</td>
<td>MATH 1060 60 V</td>
<td>Trigonometry (Math fee required $15)</td>
<td>TR</td>
<td>7:30-8:45 am</td>
<td>Yes</td>
<td>Yes</td>
<td>3</td>
<td>$15 + $15</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>27993</td>
<td>MUSC 1010 60 V</td>
<td>Intro to Music</td>
<td>MWF</td>
<td>8-8:50 am</td>
<td>Yes</td>
<td>No</td>
<td>3</td>
<td>$15</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>26493</td>
<td>POLS 1100 60 V</td>
<td>American Government</td>
<td>Online</td>
<td>Online</td>
<td>Yes</td>
<td>Yes</td>
<td>3</td>
<td>$15</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>26338</td>
<td>PSY 1010 60 V</td>
<td>General Psychology</td>
<td>MWF</td>
<td>8-8:50 am</td>
<td>Yes</td>
<td>No</td>
<td>3</td>
<td>$15</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Payment required with registration form. Enclose total payment in a sealed envelope with your name on the front and paper clip it to this registration form. Checks should be made payable to DSU.

Please return this original registration form to the DSU Concurrent Enrollment Office using the physical address listed below. Registrations will be processed on a first-come, first-registered basis. When the course enrollment limit is met, the class is closed to further registrations. Remember that you can verify your registration online at your MyDixie account. Give us two weeks after you have submitted your registration before you call to ask questions. The student signature below will give us permission to work with a parent on registration issues. It also means that you understand that you are registered for a university course that is separate from your high school registration. **Registration forms, test scores and high school transcripts (as applicable) are due no later than Friday, December 4, 2015. LATE REGISTRATION FORMS WILL NOT BE ACCEPTED.**

Print Student Name ___________________________ Student Signature ___________________________ Date: __________

Print Parent’s Name ___________________________ Parent Signature ___________________________ Date: __________

Office Address: 46 South 1000 East in St. George
(Below SWIG on Tabernacle Street)
Monday-Friday, between the hours of 8 am-5 pm

**PLEASE SEE REVERSE SIDE FOR THE FULL PARENT PERMISSION FORM**

Please read carefully and sign it — required before we can register your student

Sheila Cannon
sheila.cannon@dixie.edu
Office Phone: (435) 652-7739
Fax: (435) 879-4031
2015-16 Concurrent Enrollment Student Participation Form

Student Name (print) ________________________________

Student Email _____________________________________  Student Phone _____________________

1. Concurrent Enrollment provides an option for prepared high school students to take courses that earn both high school and college credit.
2. Concurrent Enrollment (CE) courses are college courses. College course(s) require rigorous academic work. Course content may include controversial cultural, religious, political, aesthetic and human sexuality issues. Students must have the maturity to engage with the material in an academically appropriate manner and the organization and time management skills to complete more work and meet deadlines. Students must also meet all college/university prerequisite requirements before enrolling in a CE course.
3. The CE program is open to high school juniors and seniors, sophomores may be admitted on a case-by-case basis. Students must be enrolled in a Utah public high school and be counted in the average daily membership. Students who have received a diploma, whose class has graduated from high school, or who have participated in graduation exercises are not eligible to participate in the CE program. Home-schooled students are eligible to participate in CE courses with local LEA permission and completion of an application. Home-schooled students are subject to the same obligations as any other student in the Concurrent Enrollment Program.
4. Students may attempt up to 30 CE credits per year and may not repeat a CE course.
5. CE course registrations and grades are recorded on permanent college transcripts.
6. Withdrawing from or failing a CE course may impact a student’s ability to receive financial aid in the future as well as a student’s ability to enroll in additional CE courses.
7. SUBMISSION OF THIS FORM DOES NOT ENROLL THE STUDENT IN CE COURSE(S). The student is responsible for completing the admission and enrollment process, paying applicable admission fees and tuition.
8. If a student withdraws from a course at the high school, s/he must also withdraw from the course at the college. Failure to do so may result in a failing grade on the college transcript.
9. CE credit earned shall be transferable from one USHE institution to another. Students should seek advice from a college academic advisor to make course choices that meet their educational goals and transfer as equivalent credit.
10. CE students must abide by the college/university Student Code of Conduct as well as the high school Student Code of Conduct.
11. Students must contact the college or university CE administrator to request any accommodations that may be required under the Americans with Disabilities Act and Section 504 of the Rehabilitation Act.
12. Under FERPA, an institution may disclose to parents information from the education records of a student who is “dependent” under the Federal tax laws without the student’s consent. The education records shared are limited to the courses a student is enrolled in and tuition and/or fees owing for the courses. Have you claimed your student as a dependent in the most recent tax year for Federal tax purposes?

CHECK THE BOX THAT APPLIES: [ ] Yes. [ ] No.

I have read the above information disclosures and intend to participate in the Concurrent Enrollment program. I agree to complete all steps necessary to enroll in CE courses and abide by all rules associated with the CE program.

Student Signature_________________________________  Date ____________________________

I have read the above information and I give my permission for my student to participate in the concurrent enrollment program.

Parent/Guardian Signature ___________________________  Date ___________________________

Print Parent/Guardian Name __________________________  Email _________________________

List additional Parent/Guardians (name only) ____________________________________________