Attention: Concurrent Enrollment Candidate

Spring 2016 – DSU HURRICANE EDUCATION CENTER REGISTRATION INFORMATION ENCLOSED

Before reading any further, you must have completed your one-time application to DSU. If you have not been admitted yet, you must complete the application packet which can be obtained from your high school counselor’s office or from www.dixie.edu/concurrent, click on the Admission One Time link and then on the Instruction File link in the bulleted list. Upon completion of the packet items, you will receive by regular mail, an acceptance letter from DSU including your credentials, i.e. 8-digit Dixie ID, etc. approximately two weeks after you have applied. If you think you may have applied in the past but did not actually register for courses, please call Sheila Cannon at 652-7739 and she can verify your status.

- Attached please find a registration form for DSU Concurrent Enrollment classes at the Hurricane Education Center. Registration for classes at the Hurricane Education Center begins on Monday, November 16, 2015. NOTE: If you are registered at the high school and the class shows in Power School, you are NOT automatically registered at DSU. A completed registration form with all required documentation is required to complete this process.

- This form is NOT for courses which will be taught for university credit on your high school campus. Forms for these courses will be available during your first week of school in January of 2016. Please remember that you will receive both university and high school credit for this registration so again, make sure you have talked to your high school counselor. Also remember that the registration are independent of each other. You must submit a registration form to the university to be placed in the university course.

- All registration forms at the Hurricane Education Center are due on or before Friday, December 4, 2015. You may deliver the form to the Hurricane Education Center Front Office, which is located at 112 South 700 West in Hurricane, M-Th, 9 am-8 pm, or Friday from 2p-7p. Do NOT submit this form to your high school counselors. Registrations will be processed on a first-come, first-registered basis. Once the class limit has been met, registration will close for that class.

- Partial tuition payments and the admission fee (if not paid previously) are DUE at the time your registration form is submitted. Please attach your payment (cash or check made payable to DSU) to the registration form in a sealed envelope.

- If you have just completed the one-time admission online, at the same time you are submitting this spring semester registration form, make sure that you attach a high school transcript and placement test scores to the registration form. Approximately two weeks after you submit your registration form, please check your MyDixie account (your DSU Power School) for confirmation of your class registration as well as receipt for your partial tuition payment. The link is located in the upper right hand corner of the DSU website homepage – www.dixie.edu. You will need your Dixie ID# to log in to your account. There is an option in the login to choose “Forgot Pin” if you cannot remember what you have set up. You may also call the helpdesk at 879-4357 for assistance in recovering your login information. You will have received an admission letter from us a few weeks after completing the online admission form. If you are just now completing the admission form, you will need to wait for your admission letter to be able to log on to your MyDixie account.

- Parent Permission Form. A signed permission form is required to process any registrations. The form is on the back of the registration form itself. Please have your parent read it carefully and sign. Unsigned forms will be returned to you and you may lose your registration spot because of the delay.

- For questions, please call Sheila Cannon, 652-7739, M-F, 8am-5pm or email her at sheila.cannon@dixie.edu
The courses listed in RED are for Seniors only. Any exceptions must be requested for you by your high school counselor. If you are planning to take courses on the high school campus, you will receive a separate registration form in January. Make sure to get all required signatures on all forms.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course #</th>
<th>Name</th>
<th>Days</th>
<th>Time</th>
<th>Test Score</th>
<th>Prereq</th>
<th>Credits</th>
<th>Partial Tuition#</th>
<th>V To Register</th>
<th>Enter $ Amt Qwed</th>
</tr>
</thead>
<tbody>
<tr>
<td>22165</td>
<td>BIOL 1010 5VH</td>
<td>General Biology</td>
<td>M</td>
<td>6-8:30 pm</td>
<td>Yes</td>
<td>No</td>
<td>3</td>
<td>$35</td>
<td></td>
<td></td>
</tr>
<tr>
<td>27995</td>
<td>BIOL 1015 51 V</td>
<td>General Biology Lab (required with BIOL 1010) (Add a $75 lab fee, required) – taught in St. George</td>
<td>T</td>
<td>5-7:50 pm</td>
<td>Yes</td>
<td>No</td>
<td>1</td>
<td>$5 + $75</td>
<td></td>
<td></td>
</tr>
<tr>
<td>23274</td>
<td>BIOL 1610 5VH</td>
<td>Principles of Biology I Lab (required with 1610) – taught in St. George</td>
<td>MW</td>
<td>4-5:40 pm</td>
<td>Yes</td>
<td>No</td>
<td>4</td>
<td>$20</td>
<td></td>
<td></td>
</tr>
<tr>
<td>27996</td>
<td>BIOL 1615 50 V</td>
<td>Principles of Biology I Lab (required with 1610) (Add a $80 lab fee, required) – taught in St. George</td>
<td>T</td>
<td>5-7:50 pm</td>
<td>Yes</td>
<td>No</td>
<td>1</td>
<td>$5 + $80</td>
<td></td>
<td></td>
</tr>
<tr>
<td>24854</td>
<td>ENGL 2010 5VH</td>
<td>Intermediate Writing</td>
<td>W</td>
<td>6-8:30 pm</td>
<td>Yes</td>
<td>Yes</td>
<td>3</td>
<td>$15</td>
<td></td>
<td></td>
</tr>
<tr>
<td>24792</td>
<td>GEO 1010 5VH</td>
<td>Intro to Geology (Add a $15 course fee, required)</td>
<td>W</td>
<td>6-8:30 pm</td>
<td>Yes</td>
<td>No</td>
<td>3</td>
<td>$15 + $15</td>
<td></td>
<td></td>
</tr>
<tr>
<td>27550</td>
<td>POLS 1100 5VH</td>
<td>American Government</td>
<td>W</td>
<td>6-8:30 pm</td>
<td>Yes</td>
<td>Yes</td>
<td>3</td>
<td>$15</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Payment required with registration form. Enclose total payment in a sealed envelope with your name on the front and paper clip it to this registration form. Checks should be made payable to DSU.

*See course descriptions with prerequisites and placement test requirements at www.dixie.edu/concurrent, click on More Information, then Course Descriptions.

Please return this original registration form to the Hurricane Education Center Front Office using the physical address listed below. Registrations will be processed on a first-come, first-registered basis. When the course enrollment limit is met, the class is closed to further registrations. Remember that you can verify your registration online at your MyDixie account. Give us two weeks after you have submitted your registration before you call to ask questions. The student signature below will give us permission to work with a parent on registration issues. It also means that you understand that you are registered for a university course that is separate from your high school registration. Registration forms, test scores and high school transcripts (as applicable) are due no later than Friday, December 4, 2015. LATE REGISTRATION FORMS WILL NOT BE ACCEPTED.

Print Student Name _________________________ Student Signature _________________________ Date: ____________

Print Parent’s Name _________________________ Parent Signature _________________________ Date: ____________

Sheila Cannon
sheila.cannon@dixie.edu
Office Phone: (435) 652-7739
Fax: (435) 879-4031

Physical Address: 112 South 700 West in Hurricane
Monday – Thursday, between the hours of 9 am-8p
St. George Office: 46 South 1000 East in St. George
(Below SWIG on Tabernacle Street)
Monday-Friday, between the hours of 8 am-5 pm
2015-16 Concurrent Enrollment Student Participation Form

Student Name (print) __________________________________________________________

Student Email ____________________________ Student Phone ______________________

1. Concurrent Enrollment provides an option for prepared high school students to take courses that earn both high school and college credit.

2. Concurrent Enrollment (CE) courses are college courses. College course(s) require rigorous academic work. Course content may include controversial cultural, religious, political, aesthetic and human sexuality issues. Students must have the maturity to engage with the material in an academically appropriate manner and the organization and time management skills to complete more work and meet deadlines. Students must also meet all college/university prerequisite requirements before enrolling in a CE course.

3. The CE program is open to high school juniors and seniors, sophomores may be admitted on a case-by-case basis. Students must be enrolled in a Utah public high school and be counted in the average daily membership. Students who have received a diploma, whose class has graduated from high school, or who have participated in graduation exercises are not eligible to participate in the CE program. Home-schooled students are eligible to participate in CE courses with local LEA permission and completion of an application. Home-schooled students are subject to the same obligations as any other student in the Concurrent Enrollment Program.

4. Students may attempt up to 30 CE credits per year and may not repeat a CE course.

5. CE course registrations and grades are recorded on permanent college transcripts.

6. Withdrawing from or failing a CE course may impact a student’s ability to receive financial aid in the future as well as a student’s ability to enroll in additional CE courses.

7. **SUBMISSION OF THIS FORM DOES NOT ENROLL THE STUDENT IN CE COURSE(S).** The student is responsible for completing the admission and enrollment process, paying applicable admission fees and tuition.

8. If a student withdraws from a course at the high school, s/he must also withdraw from the course at the college. Failure to do so may result in a failing grade on the college transcript.

9. CE credit earned shall be transferable from one USHE institution to another. Students should seek advice from a college academic advisor to make course choices that meet their educational goals and transfer as equivalent credit.

10. CE students must abide by the college/university Student Code of Conduct as well as the high school Student Code of Conduct.

11. Students must contact the college or university CE administrator to request any accommodations that may be required under the Americans with Disabilities Act and Section 504 of the Rehabilitation Act.

12. Under FERPA, an institution may disclose to parents information from the education records of a student who is “dependent” under the Federal tax laws without the student’s consent. The education records shared are limited to the courses a student is enrolled in and tuition and/or fees owing for the courses. Have you claimed your student as a dependent in the most recent tax year for Federal tax purposes?

**CHECK THE BOX THAT APPLIES: [ ] Yes. [ ] No.**

I have read the above information disclosures and intend to participate in the Concurrent Enrollment program. I agree to complete all steps necessary to enroll in CE courses and abide by all rules associated with the CE program.

Student Signature_________________________________ Date ________________________

I have read the above information and I give my permission for my student to participate in the concurrent enrollment program.

Parent/Guardian Signature __________________________ Date __________________________

Print Parent/Guardian Name _______________________ Email ________________________

List additional Parent/Guardians (name only) __________________________________________