

SSC 1350- STUDENT GOVERNMENT LEADERSHIP
FALL 2006

Instructor: Donna L. Stafford
Office: Gardner Student Center
Room 206
Phone Number: 652-7513
Office hours: 8am-Spm

Textbooks:

The One-Minute Manager, Kenneth Blanchard, Ph.D. and Spencer Johnson, M.D.
The Seven Habits of Highly Effective People, Stephen R. Covey

Course Purpose:

This course is designed to help the Associated Students of Dixie State College Executive Council (ASDSC) become effective student leaders.

Course Description:

This course is required for all ASDSC Executive Council members during the year in which they serve. It will acquaint them with a variety of leadership styles and skills that they can use as they serve and chair the various committees and activities for which they are responsible.

Course Objectives:

1. To learn leadership responsibility as it relates to student government and institutional policy and procedures.
2. To give all students opportunities for extra curricular involvement.
3. To place student leaders in the decision making process of the institution (i.e. councils, committees, trustees, etc.)
4. Build "Dixie Spirit" by teaching the history of Dixie College and the struggles our founders went through to establish this institution.

Grading Requirements:

Attendance, participation, responsibility completion, council assignments, project files, and individual position loose-leaf.

STUDENT SERVICES COURSE 1350 (FALL SEMESTER)

“Leadership Principles/Student Government”

Class Time: Monday-12 noon (Plus 9 weekly office hours for assignments & projects)

Course Syllabus (Weekly Subject Coverage)

- 1) Orientation and introduction to Student Government
- 2) Constitutional Analysis and Student Government Procedures
- 3) Parliamentary Procedures
- 4) Student government leadership techniques and effectiveness
- 5) The student government election process
- 6) Review of student fees, expenditures and the fee allocation process

- 7) Legal issues on college campuses (Court Cases)
- 8) Student rights and responsibilities
- 9) Budget procedures that govern higher education and specifically... student related fun ding
- 10) Planning and performing in the student involvement arena (methods that work — model programs)
- 11) Planning and executing a major activity (logistical planning)

- 12) Record keeping and performance evaluation procedures
- 13) Committees, councils and institutional governance
- 14) Orientation/Capstone assistance for academic assessment
- 15) Semester reports from individuals (council review)
- 16) Semester Review and Student Governance Highlights/Mistakes
(recommendations for next year)
- 17) Final exam

Grading will be based upon: Attendance, Attitude, and Class Participation