

COMMUNICATION 1010
INTRODUCTION TO SPEECH COMMUNICATION
Fall 2006, section 4,6, 10 - 3 credits

Instructor: Rhiannon Bent

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Office hours: MWF 1-2 p.m. and Thurs. 10:30-11:30 a.m. or by appointment

Text: Communicate! 11th ed. By Verderber & Verderber

Schedule: class, MWF, 9-9:50 a.m., North Plaza room 122, Aug. 22-Dec. 8

Final exam: Friday, Dec. 15, 10 a.m. to noon

Course Description: This course is a survey of communication emphases, specifically public speaking, interpersonal, small group, and intercultural. Students will prepare and present two speeches, participate in group discussions and projects, and write individual reflections on communication topics.

Class Objectives: Through regular participation and attendance, students will be able to:

- Identify the essentials of communication
- Understand the importance of verbal and nonverbal communication
- Overcome communication barriers
- Participate in and evaluate small group discussion and leadership
- Identify conflict styles and apply strategies for resolving conflict
- Understand how culture, ethics, and perception influence communication
- Demonstrate and improve communication skills, both written and spoken
- Determine effective topics for public speaking
- Apply active listening principles in communication

If you are a student with a physical or mental impairment and would like to request accommodations, please contact the Disability Resource Center (652-7516) in Room 201 of the Student Services Center. The Disability Resource Center will determine your eligibility for services based upon complete professional documentation. If you are deemed eligible, the Disability Resource Center will further evaluate the effectiveness of your accommodation requests and will authorize reasonable accommodations that are appropriate for your disability.

PLEASE TURN OFF AND PUT AWAY CELL PHONES IN CLASS.

Cheating and Plagiarism: will not be tolerated. If there is evidence of cheating, you risk failing both the assignment and course. All assignments must be original work.

Attendance: and participation are expected. Points for attendance will be given randomly throughout the semester 15 times. Students with perfect attendance are eligible to receive extra credit (the only extra credit available). Attendance is mandatory on days of speeches and group presentations. If you are unable to attend class, you should notify me in advance and in the case of emergencies or illness, leave me voicemail or e-mail the day of the class missed. I will only

allow students who contact me about absences to make up missed work. If you arrive to class the next day and have not called or e-mailed me, it is TOO LATE.

Assignments: will be word-processed and double-spaced. Grade deductions will be made for grammatical and spelling errors, so please carefully proofread your work. **Assignments will be due at the beginning of class. Late assignments will not be accepted. E-mailed assignments will only be allowed with instructor permission.** Exams and speeches may not be made up, although I may reconsider for special circumstances. I will provide an outline of what is expected for each assignment and a grade breakdown so you understand how you will be graded. You will need a scantron and a No. 2 pencil for all tests.

ASSIGNMENT	POINTS	MY SCORE	DATE
Informative speech	100		
Informative outline	50		
Persuasive speech	100		
Persuasive outline	50		
Self-presentation Audit	100		Oct. 27
Johari Window Analysis	100		Nov. 15
Group project	50		Dec. 6
Group Reflection Paper	100		Dec. 8
Test 1	100		Oct. 4
Test 2	100		Oct. 25
Test 3	100		Nov. 13
Test 4/Final	100		Dec. 15
Attendance	75		random
TOTAL POINTS	1125		

Grading

A	1058-1125 points
A-	1013-1057
B+	968-1012
B	933-967
B-	900-932
C+	855-899
C	822-854
C-	788-821
D+	743-787
D	709-742
D-	675-708
F	674 and below

Weekly Schedule
(subject to change)

1. Aug. 23-25	Class introduction Read chap 12
2. Aug. 28-Sept. 1	Read chap 17 Read chap 18
3. Sept. 4 Sept. 6-8	Labor Day: no class Read chap 13 Read chap 14
4. Sept. 11-15	Read chap 15 Read chap 16 Informative speeches
5. Sept. 18-22	Informative speeches Informative speeches Persuasive speeches
6. Sept. 25-29	Persuasive speeches Persuasive speeches
7. Oct. 2-6	Test 1 review <u>Test 1</u> (chaps 12-18) Read chap 1
8. Oct. 9-11 Oct. 13	Read chap 2 Read chap 3 Semester Break: no class
9. Oct. 16-20	Read chap 4 Cont. Cont.
10. Oct. 23-27	Test 2 review <u>Test 2</u> (chaps 1-4) Read chap 5, <u>Self-Presentation Audit due</u>
11. Oct. 30-Nov. 3	Read chap 6 Read chap 7 Read chap 8
12. Nov. 6-10	Cont. Cont. Test 3 review

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| 13. Nov. 13-17 | Test 3 (chaps 5-8)
Read chap 8, <u>Johari Window Analysis due</u>
Read chap 10 |
| 14. Nov. 20
Nov. 22-24 | Cont.
Thanksgiving Break: no class |
| 15. Nov. 27-Dec. 1 | Read chap 11
Cont.
Group activities |
| 16. Dec. 4-8 | Group activities
<u>Group presentations</u>
Test 4 review, <u>Group Reflection Paper due</u> |
| 17. Friday, Dec. 15 | <u>Final exam</u> (chaps 8, 10-11): 10 a.m. |

Important Dates:

- Aug. 24: last day to add a class without instructor permission
- Sept. 4: no class/Labor Day
- Sept. 20: last day to add a class with instructor permission
- Sept. 27: last day to drop/audit a class
- Oct. 12-13: no class/Semester Break
- Nov. 14: Career Day
- Nov. 17: last day to withdraw from a class
- Nov. 22-24: no class/Thanksgiving Break