

WORK LOAD RECOMMENDATION FORM

Date: Aug. 8, 2009 Name of Submitter: Don Hinton

Work Load Change: Permanent Temporary

Recommendation:	As per proposal last year from the English department, adjust the Writing Center Coordinator reassigned time from 4 workload factors per year to 6 workload factors per year.
Justification:	Given the increased role of the Writing Center and to bring its operations more in line with (but still less than) reassigned time for other Writing Centers in the state.

Recommendation Impact:

What position would this apply to:	Writing Center Coordinator
Related College Activity:	Tutoring Center Director
Who else might want to claim rights to this change:	Probably no one
What college policies would have to change for this recommendation to be adopted:	Faculty Workload Model
What is the academic impact of this recommendation	Increased role of the Writing Center in support of academic activities on campus
What is the financial impact of this recommendation:	
Per Semester Costs:	1/15 th of a workload or \$500
Faculty Load Reductions:	1 credit hour per semester
Adjunct Replacement:	n/a
Where has this recommendation been implemented or what other models support this recommendation:	

Signature: _____

Chair's Signature: _____ Comments: _____

Dean's Signature: _____ Comments: _____

Work Load Committee Recommendations: X Approve Disapprove
 Meeting
 on Aug
 21, 2009

Signature: _____