Independent Study – Business Division
Dixie State College

We use the independent study option only for students who want to study a topic that we don't include in our curriculum. In order to sign up for an independent study course, a student must present their proposed topic to Shari Gowers, the business advisor. If that topic is one that is included in our curriculum, then Shari helps them get into that class or tells them when it will be taught. If it is not in our curriculum, then she assigns them to a professor whose expertise is closest to their topic. The student then meets with the professor and works out a program of study (we have specific forms and course requirements for this). We do not use it for students who want a special edition of a class that we already teach. We now teach all of our core classes each semester, both day and evening, and haven't had that problem for several years. If they want an elective course that we aren't teaching that semester, we tell them to choose another elective or wait until next semester.

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Course Addition

1. Course Title: Independent Study
   Prefix & Num.: COMM 4800
   Instructor permission required: Yes
   Credits: 0.00
   Class Hours/Week: *LEC: 0.00 *LBC w/credit: 0.00 *LNC w/no credit: 0.00
   Clinical: 0.00 Practicum: 0.00 Independent Study: 3.00

2. Pre-requisite(s): None Co-requisite(s): None

3. Semester to be implemented: Spring, 2009 Day ☑ Extended Day ☑ Grade type: Regular ☑

4. Cost Code: Lab Fee: $0.00 Additional Fees: $0.00 Potential WLF: 0.00

   Explanation of Fees:

5. Is this course designed for a specific group? No Who?

6. Catalog Description: ☑ Now in Print, or ☑ Proposed Below:

   This course is designed to meet the individual needs of advanced students of junior and/or senior standing who wish to pursue a specific course of study related to their degree/emphasis focus and/or research interest. Students work under close supervision by appropriate faculty in the design and successful completion of the course and is dependent upon a formal contractual arrangement with the faculty member that is submitted at the beginning of the semester in which that coursework is undertaken.

7. Course justification (attach sheets if needed): The course allows students a much needed flexibility in meeting their upper division hourly requirements for graduation. Too often a student who wishes to graduate in a timely manner must wait for a specific course to be offered within a specific sequence and this delays their graduation. In addition, this course allows a student to pursue a specialized area of interest not otherwise addressed by current curriculum design. This course is an elective and is open to any advanced student in the Communication Department. No classroom or lecture facilities are required as the course is supported through the use of online resources such as VISTA.

8. Are library resources adequate to support this change? Yes If not, how are those resources to be acquired?

9. Are technical and other resources available? Yes If not, how are those resources to be acquired?

10. Relationship to the curriculum: Would the course fill a G.E. requirement? No If yes, which G.E. area? If it does not fill a G.E. requirement, would the course offer elective credit? Yes

11. Transferability of the course: List comparable courses at other colleges and universities:

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<th>G.E.</th>
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<th>Course Title</th>
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Approval Signatures:

Dean: ___________________________ Date: __________

Academic VP: ___________________________ Date: __________
BYU: We are a distant education program that offers over 600 University, High School and Personal Enrichment courses to people all throughout the world. BYU is accredited as an institution by the Northwest Commission on Colleges and Universities (NWCCU). The Independent Study High School Program is accredited by the Northwest Association of Accredited Schools (NAAS).

Courses can be taken through a paper/pencil version or online. The student reads the materials, submits their lessons, takes a final exam with a proctor or at a testing center and finally receives a course grade that can be transferred to the school of their choice.

Portland State University: Independent Study courses are self-paced non-term based correspondence courses using either web or print-based course guides. You can begin an online course at any time and work directly with the instructor to complete the required coursework in one to twelve months with the option of a six-month extension.

University of Mississippi: Independent Study is a distance learning format that allows you to learn anytime, anywhere. Courses can be taken through a paper/pencil version or online in 'cyber courses.' You read the materials, submit lessons, take a final exam with a proctor or at a testing center, and receive a course grade. Flexible learning at a distance.

All courses are fully accredited through the University of Mississippi and the Southern Association of Colleges and Secondary Schools. Independent Study courses are developed and conducted by University of Mississippi faculty members and approved by appropriate department chairpersons.

Tuition is standard for a 3-hour class, and yes, financial aid can apply.

University of Michigan: INDEPENDENT STUDY COURSES

The Psychology Department offers a number of undergraduate-level independent study courses. This provides an opportunity for students to receive course credit for the academic component of their work when they are:

- working in a research lab,
- conducting their own research,
- performing an in-depth study on a psychological topic, or
- participating in an internship or volunteer opportunity.

When a particular area of psychology is not covered by a regular course offering, an independent study course provides students knowledge and experience in that area. Course content, assignments, meeting times and grade requirements are arranged with a psychology faculty member.

Things You Should Know About Independent Study Courses:

- The student is responsible for finding a faculty research sponsor.
- All independent study courses are permission of instructor and require faculty consent.
- Courses eligible to count toward concentration lab requirements and/or toward concentration credits must be taken for at least 3 credits in one term for the Psychology
concentration and at least 2 credits in one term for either the Brain, Behavior, and Cognitive Science or Neuroscience concentration.

- Credit/No Credit courses can only be used toward categorical lab requirements; they cannot be used toward the required concentration credits.
- Letter-graded courses can be used for both the lab requirement and will count toward the required concentration credits toward concentration requirements.
- For each credit hour received it is expected that students work 3 hours per week (for a total of 45 hours) in the fall and winter and terms. In the spring or summer (half-terms) students should work 5 hours per week/per credit hour.
- Brain, Behavior, and Cognitive Science and Neuroscience concentrators are only allowed to count courses from the natural sciences toward concentration credits.
- Students should meet with a concentration advisor to confirm how these courses will fulfill requirements. Course credit is not retroactive and must be pre-arranged.

University of Chicago: Reading & Research Courses (Independent Study)

Students and instructors can arrange Reading and Research (R/R) courses when material being studied is beyond the scope of a particular course, when students are working on material not covered in an existing course, or when students would like to receive academic credit for unpaid research.

R/R courses (29700 or 29900, except in the BSCD) are graded on a Pass/Fail basis. Note that R/R courses differ from the BA seminar course.

To register for an R/R course

- Obtain a College Reading and Research Course Form from a College adviser
- Determine the proper course and section number. For section number click on the "Reading and Research Faculty Listing" link in the Time Schedules.
- Ask the instructor and the undergraduate program chair to sign the form. For BIOS 00199 and 00299, the BSCD Undergraduate Research and Honors Chair signs in lieu of the program chair. A second signature is not required for BIOS 00297.
- Submit the R/R form to the Office of the University Registrar by Friday of third week

*Note: The Registrar cannot add a Reading and Research course as a fifth course.*

Guidelines for Taking Reading & Research Courses

First-year students may not register for R/R courses except by petition to the Dean of Students.
Students registering for extra-departmental R/R courses must receive approval (per the R/R form) from the undergraduate program chair of their major, rather than the chair of the department in which that course is offered.

Registration for more than one R/R course in the same quarter is permitted when the subject matter is different. In other words, students may not receive more than one course credit per quarter for a single project. Petition the senior adviser of the division in which the student's major department is located for approval and deliver a signed photocopy to a College adviser.

Students may not receive academic credit for paid work in a research environment or elsewhere, although an unpaid internship that has a significant on-campus academic component may be eligible for R/R credit. Consult a College adviser for more information about this option.

Guided Independent Study

Regis University College for Professional Studies

Guided Independent Study (GIS) is for motivated, focused students who prefer to work independently, who travel frequently, or who have special interests they wish to pursue. Guided Independent Study allows you to design your own eight-week courses with the aid of your advisor and course consultants. With the exception of computer courses, most College for Professional Studies (CPS) courses can be completed in this format.

Your advisor will work with you to develop your degree plan and GIS coursework in conjunction with a course consultant who is a recognized expert in the chosen field. Course consultants must reside in Colorado, Wyoming, or Nevada. Please check with your advisor for a list of potential consultants.

Advantages of Guided Independent Study

- GIS allows you to design your own courses tailored to meet your educational interests and objectives
- GIS offers you the freedom to engage in meaningful learning experiences outside the classroom
- GIS permits you to learn under the guidance of experts in your field, even if they are not members of the Regis University faculty

Course Structure

- GIS courses are 8 weeks long
- Registration for GIS courses is handled by your advisor
- GIS courses are facilitated by course consultants