Course Change Form

Date of Request: December 6, 2007
Page 1 of 1

Course Addition

Course Title: **ESOL 0210 Basic ESOL Skills: Workplace**
Prefix & Num: **0210**

1. **Course Title:** ESOL 0210 Basic ESOL Skills: Workplace
   **Prefix & Num:** 0210

2. **Pre-requisite(s):** TOEFL IELTS Co-requisite(s):
   Instructor permission required: No
   
   Class Hours/Week:
   *LEC: 1*  
   *LBC w/cr: 0.00*  
   *LNC w/no cr: 0.00*  
   Credits: 1.00
   
   Clinical: 0.00  
   Practicum: 0.00  
   Independent Study: 0.00

3. **Semester to be Implemented:** Spring, 2009  
   Day: ☒  
   Extended Day: ☐  
   Grade type: Regular

4. **Cost Code:**  
   Lab Fee: $0.00  
   Additional Fees: $0.00  
   Potential WLF: $0.00

5. Is this course designed for a specific group? Yes  
   Who? ESOL students

6. **Catalog Description:** ☐ Now in Print, or ☒ Proposed Below:
   
   This course is designed to help ESOL students learn and practice workplace skills like how to obtain employment, maintain employment, pursue career advancement, and use applied technology at a basic level.

7. **Course justification (attach sheets if needed):**
   
   In order to increase the presence of International Students on campus, we need a full-complement of courses for ESOL students in order to satisfy the requirements for enrollment and visa eligibility.

8. **Are library resources adequate to support this change?** No  
   If not, how are those resources to be acquired? We will propose in our next budget cycle a comprehensive list of materials which need to be added to the library in order to best serve these students and courses.

9. **Are technical and other resources available?** No  
   If not, how are these resources to be acquired? We will propose in our next budget cycle a comprehensive list of technology materials and equipment which need to be added to our department in order to best serve these students and courses.

10. Relationship to the curriculum: Would the course fill a G.E. requirement? No  
   If yes, which G.E. area?  
   If it does not fill a G.E. requirement, would the course offer elective credit? No

11. **Transferability of the course:** List comparable courses at other colleges and universities:

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<tr>
<th>G.E.</th>
<th>Elective</th>
<th>Course Title</th>
<th>Credits</th>
<th>Prefix &amp; Num.</th>
<th>Institution</th>
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**Approval Signatures:**

Dean: [Signature]

Academic VP: [Signature]

Date: 10 Oct 08